

APPENDIX A – MID SUFFOLK SCHEDULE OF SUGGESTED CHANGES

Constitution	Location	Changes made/effect
Mid Suffolk	page 13/19	addition 2.2 and 6.3.1(a) "or as the council shall decide" /no 4 year restriction on term of leader
Mid Suffolk	page 21	Reference Article 12.7 should be "12.9.1 Key decisions
Mid Suffolk	page 22/57	Overview and Scrutiny Committee at end 7.2.1 include "and the chair will not be from the Administration unless a coalition administration or standing in for the Chair" . Same wording to be added to NOTE at bottom of page 57/ Best practice adds independence to O&S
Mid Suffolk	pages 47/48/270/289/290	Delete "Planning Referrals Committee" -No longer a standing Committee after decision at Annual Full Council. Delete references in Planning Charter 1.4 . Delete 2 Paragraphs at end of Clause 14 and 16.5(a) last sentence.
Mid Suffolk	pages 45/126 and 127	At page 45 -Delete reference to "Development Control A and B Committees" and insert "Planning Committee" - All references to be changed to read Planning Committee. Under "Substitutes" add "There are to be 4 named permanent substitutes" in front of "Any Member of the Council providing the substitute has undertaken the requisite planning training" . - Effect- if permanent sub cannot attend still gives group opportunity to substitute. At page 126 at 20.1 delete reference to "Development Control A and B" and insert "Planning Committee. At page 127 at 20.8 Substitution add "In regard to the use of Permanent Named Substitute(s) (PNS) the following shall apply:They are appointed in the same way as an ordinary committee member and for the same duration. In the event that a PNS attends as a substitute for an ordinary member and then the ordinary member attends it is for the ordinary member to leave and not participate" -Reason- there is a requirement to have certainty of membership
Mid Suffolk	page 61/126	Licensing and Regulatory Committee -Substitutes- Can sub for main committee inconsistent with Part 3 Cmtee/Sub/Cmtee procedure page 126 which says "None" . To be consistent delete at page 61 under substitutes "Any member from the same political group providing requisite training undertaken" . EFFECT IS NO SUBSTITUTIONS
Mid Suffolk	page 199	Part 3 :Contract Standng Orders - Reviewed (Attached as Appendix B)
		POLITICAL ASSISTANTS INCLUSION
Mid Suffolk	page 9	Local Citizen's Advice Bureau in paragraph 2 missing a link
Mid Suffolk	Page 14, 2.5	Members' Allowance Scheme link takes you to intranet log in

Mid Suffolk	Page 15, 3.1	d) (i) - Complaints Scheme link takes you to intranet log in
Mid Suffolk	Page 16, 4.1	(h) - Members' Allowance Scheme link takes you to intranet log in
Mid Suffolk	Page 28, 12.4	link for Article 6 of the European Convention on Human Rights needed
Mid Suffolk	Page 45	General Role (i) and (ii) - Protocol for use of Planning Officer Delegations takes you to intranet log in
Mid Suffolk	Page 47	General Role (i) and (ii) - Protocol for use of Planning Officer Delegations takes you to intranet log in
Mid Suffolk	Page 70, 3.3	Extended Leadership Team Structure Chart link doesn't work
Mid Suffolk	Page 72	Paragraph 7.1 needs to be re-worded
Mid Suffolk	Page 99, 11.1	Petitions Scheme link doesn't work (takes you to intranet log in)
Mid Suffolk	Page 126	Protocol link doesn't work Charter on Public Speaking at Planning Committee link doesn't work
Mid Suffolk	Page 131, 2.3	(C) - petition scheme link doesn't work
Mid Suffolk	page 7	"he/she" needs to be changed to "they"
Mid Suffolk	page 16	4.1 - 2x "chairman" to be changed to "chair"
Mid Suffolk	page 17	4.3 - 2x "chairman" needs to be changed to "chair"
Mid Suffolk	page 18	5x "chairman" needs to be changed to "chair" 5.1 (g) - "he/she" needs to be changed to "they"
Mid Suffolk	page 19	6.2.5 - 2x "chairman" needs to be changed to "chair" 6.3.1 - "he/she" needs to be changed to "they"
Mid Suffolk	page 20	6.4.5 - "his/her" to be changed to "their" 6.3.4 - "him or her" to be changed to "them" 6.3.3 - "he or she" needs to be changed to "they"
Mid Suffolk	page 26, 11.3	"his/her" needs to be changed to "they"
Mid Suffolk	page 31	3x "him/her" needs to be changed to "they"
Mid Suffolk	page 33	15.2 - "chairman" needs to be changed to "chair" 15.3 - "him/her" needs to be changed to "they"
Mid Suffolk	page 39, 2.6	"chairman/men" x2 needs to be changed to "chair"
Mid Suffolk	page 40	vi - "him or her" needs to be changed to "they/them"+15
Mid Suffolk	page 47	2x "chairman" to be changed to "chair"

Mid Suffolk	page 49	"chairman" to be changed to "chair"
Mid Suffolk	page 51	"chairman" to be changed to "chair"
Mid Suffolk	page 52	5.1 - 4x "he or she" to be changed to "they" 5.1 - "him or her" to be changed to "them" 5.1 - "his or her" to be changed to "their"
Mid Suffolk	page 53, 9.2	"he and she" needs to be changed to "they" or "them"
Mid Suffolk	page 58	"chairmen" needs to be changed to "chair"
Mid Suffolk	page 63	2x "his/her" to be changed to "their"
Mid Suffolk	page 69	1.3 2x "his/her" need to be changed to "they"
Mid Suffolk	page 70	5x "he/she" need to be changed to "they" 3.3 "he/she" to be changed to "they"
Mid Suffolk	page 71	4.5 "his/her" needs to be changed to "them" "chairman" needs to be changed to "chair"
Mid Suffolk	page 72	7.1 "his/her" needs to be changed to "them or they" 4x "chairman" needs to be changed to "chair"
Mid Suffolk	page 76	3. - "he/she" to be changed to "they" or them
Mid Suffolk	page 78	2x "his/her" to be changed to "them" or "they" "chairman" to be changed to "chair"
Mid Suffolk	page 83	"his/her" to be changed to "their"
Mid Suffolk	page 87	4x "chairman" needs to be changed to "chair"
Mid Suffolk	page 89	"chairman" needs to be changed to "chair"
Mid Suffolk	page 93	2x "chairman" needs to be changed to "chair"
Mid Suffolk	page 94	2x "chairman" to be changed to "chair" 3.1 "his/her" needs to be changed to "their"
Mid Suffolk	page 95	5x "chairman" to be changed to "chair"
Mid Suffolk	page 96	10x "chairman" to be changed to "chair"
Mid Suffolk	page 97	3x "chairman" to be changed to "chair" 6.2 "he/she" to be changed to "they"
Mid Suffolk	page 98	6x "chairman" needs to be changed to "chair" 8.2 "he/she" to be changed to "they"
Mid Suffolk	page 99	3x "chairman" to be changed to "chair"
Mid Suffolk	page 100	5x "chairman" to be changed to "chair" 12.6 - "he or she" to be changed to "they" 12.7 - "his/her" to be changed to "their"
Mid Suffolk	page 101	5x "chairman" to be changed to "chair"

Mid Suffolk	page 102	5x "chairman" to be changed to "chair" 13.3 - "he/she" to be changed to "they"
Mid Suffolk	page 103	14.2 "he/she" to be changed to "they" 14.4 "she/he" to be changed to "they"
Mid Suffolk	page 104	14.6 2x "chairman" to be changed to "chair" 14.9 and 14.10 - 2x "he/she" to be changed to "they"
Mid Suffolk	page 105	14.11 - "he/she" to be changed to "they" 15.1 - "chairman" to be changed to "chair"
Mid Suffolk	page 106	(E) "chairman" to be changed to "chair" (P) - "him or her" to be changed to "them"
Mid Suffolk	page 107	6x "chairman" to be changed to "chair" "he/she" x2, "him/her" and "his/her" to be changed to "they" and "them"
Mid Suffolk	page 108	4x "chairman" to be changed to "chair" 2x "he/she" to be changed to "they" 17.6 - "him/her" to be changed to "them" 17.5 - "his/her" to be changed to "their"
Mid Suffolk	page 109	4x "chairman" to be changed to "chair"
Mid Suffolk	page 110	6x "chairman" to be changed to "chair" 2x "he/she" to be changed to "they" 19.6 - "his/her" to be changed to "their"
Mid Suffolk	page 111	5x "chairman" to be changed to "chair" 3x "he/she" to be changed to "they"
Mid Suffolk	page 113	4x "chairman" to be changed to "chair"
Mid Suffolk	page 114	10x "chairman" to be changed to "chair" 4.1 - "his or her" to be changed to "they" 5.1 "he/she" to be changed to "they"
Mid Suffolk	page 115	8x "chairman" to be changed to "chair"
Mid Suffolk	page 116	5x "chairman" to be changed to "chair" 7.6 and 7.7 "his or her" to be changed to "their" 7.6 - "he or she" to be changed to "they" 8.2 "he/she" to be changed to "they"
Mid Suffolk	page 117	2x "chairman" to be changed to "chair"
Mid Suffolk	page 118	chairman to be changed to chair - "him or her" to be changed to "them" (n)

Mid Suffolk	page 119	11.1 "him/her" to be changed to "them" 11.5 "his/her" to be changed to "their" 3x "chairman" changed to "chair" 11.11 - "he/she" to be changed to "they"
Mid Suffolk	page 120	"chairman" to be changed to "chair" 11.14 (h) - "him or her" to be changed to "they"
Mid Suffolk	page 121	3x "chairman" to be changed to "chair" 5x "he/she" to be changed to "they"
Mid Suffolk	page 122	3x chairman to be changed to chair 13.5 "his/her" to be changed to "their" 13.5 - "he/she" to be changed to "they"
Mid Suffolk	page 123	14.1 - "chairman" to be changed to "chair"
Mid Suffolk	page 124	7x "chairman" to be changed to "chair" 15.4 - "he/she" to be changed to "they"
Mid Suffolk	page 125	6x "chairman" to be changed to "chair" 16.1 - "he/she" to be changed to "they" 16.1 "his/her" to be be changed to "their"
Mid Suffolk	page 126	"chairman" to be changed to "chair"
Mid Suffolk	page 127	"chairman" to be changed to "chair" 20.7 - "he or she" to be changed to "they"
Mid Suffolk	page 129	1.3 - "he/she" to be changed to "they" 1.3 - "chairman" to be changed to "chair"
Mid Suffolk	page 130	2.2.2 - "he or she" to be changed to "they" 2.1 - "his/her" to be changed to "their"
Mid Suffolk	page 132	"chairman" to be changed to "chair"
Mid Suffolk	page 134	8.1 - "his/her" to be changed to "their"
Mid Suffolk	page 137	13.2 - "he/she" to be changed to "they"
Mid Suffolk	page 139	17.1 - "chairman" to be changed to "chair"
Mid Suffolk	page 140	10x "chairman" to be chngated to "chair"
Mid Suffolk	page 141	19.1.3 "chairman" to be changed to "chair" 20.1 "his/her" to be changed to "their"
Mid Suffolk	page 142	22.2 - "his/her" to be changed to "their" 23.1 - "he or she" to be changed to "they"
Mid Suffolk	page 143	2x "chairman" to be changed to "chair" 23.3.1 "he or she" to be changed to "they"
Mid Suffolk	page 144	25.3 - "he or she" to be changed to "they"
Mid Suffolk	page 150	4.1 - "he/she" to be changed "they"
Mid Suffolk	page 151	3x "he/she" to be changed to "they"

Mid Suffolk	page 152	(b) - "chairman" to be changed to "chair" (b) - 2x "he/she" to be changed to "they"
Mid Suffolk	page 154	5x "chairman" to be changed to "chair" stage 2(h) - "he/she" to be changed to "they"
Mid Suffolk	page 155	(l) "him/her" to be changed to "them"
Mid Suffolk	page 157	13.7 - 2x "chairman" to be changed to "chair"
Mid Suffolk	page 158	5x - "chairman" to be changed to "chair" (j) - "he/she" to be changed to "they"
Mid Suffolk	page 159	"he or she" to be changed to "they"
Mid Suffolk	page 160	5x "chairman" to be changed to "chair" (d)"he or she" to be changed to "they" (j) - "him or her" to be changed to "them"
	page 162	1.4 - "him/her" to be changed to "them"
Mid Suffolk	page 164	2x "chairman" to be changed to "chair"
Mid Suffolk	page 170	"chairman" to be changed to "chair"
Mid Suffolk	page 172	"chairman" to be changed to "chair"
Mid Suffolk	page 178	(b) - 2x "chairman" to be changed to "chair"
Mid Suffolk	page 179	(E) - "he/she" to be changed to "they"
Mid Suffolk	page 180	"chairman" to be changed to "chair"
Mid Suffolk	page 188	a.14 - "he/she" to be changed to "they"
Mid Suffolk	page 201	2.3 - "his/her" to be changed to "their"
Mid Suffolk	page 203	3.1 - "he/she" to be changed to "they"
Mid Suffolk	page 209	1. (a) (ii) - "him/her" to be changed to "them"
Mid Suffolk	page 210	5(a) - "his/her" to be changed to "they"
Mid Suffolk	page 227	"his/her" x3 to be changed to "them" and "they"
Mid Suffolk	page 228	3x "his/her" to be changed to "they"
Mid Suffolk	page 236	10.1 - changed "this quote applies equally to women" to "this quote applies equally to all genders"
Mid Suffolk	page 238	16.1 - changed "this quote applies equally to women" to "this quote applies equally to all genders"
Mid Suffolk	page 240	(v) - "chairman" to be changed to "chair"
Mid Suffolk	page 242	2.3 his/her to be changed to their 2.3 - "he/she" to be changed to "they"

Mid Suffolk	page 244	2x - chairman to be changed to chair 4.6 - "he/she" to be changed to "they"
Mid Suffolk	page 245	2x "chairman" to be changed to "chair"